

PRESIDENT'S CABINET MEETING NOTES

Tuesday, February 26, 2019

9:00 a.m.

President's Boardroom RSB30

Members present: Greg Dempsey, Kathie Kwilinski, Liz Murata, Elizabeth Pluhta, Danisha Rawlings

Liz Murata conducted the meeting in the absence of Rosie Rimando-Chareunsap.

CONSENSUS ITEM

Review "Draft" January 22, 2019, Cabinet Meeting Notes

Notes from the January 22 meeting were distributed, edited, and approved.

Action: The January 22 notes will be shared with the South Seattle College community.

UPDATES

Budget

Elizabeth Pluhta – There are two items that need to be approved today, the cabinet budget principals which will be used as the framework in the budget development process. Cabinet discussed the current budget principals, made minor changes and approved.

Cabinet acknowledged the list of College Council Budget priorities. There was discussion around the first priority, reducing class cancellation and the understanding around the priority. Cabinet will utilize this list to make budget decisions.

Elizabeth presented three fees for approval.

Child Care Center Fee – Lisa Sever requested an increase of \$1.00/hour to the Child Care Center fee in order to make their program more viable. Cabinet discussed and approved.

Diesel Technology Fee – \$30/per quarter to earn ASE certification. Cabinet tabled this fee request until more information is received from Kim Alexander.

Student Automotive Tool Check Fee – This fee is charged for students to check out Automotive tools – the fee is being increased from \$25 to \$35. Cabinet discussed and approved.

Kathie Kwilinski - International Programs has a fee that is being submitted at the District level. Kathie will forward the proposal to Cabinet, with the understanding that the proposal will be approved at the District.

Program Viability Level 2 – Liz Murata met with the program viability level 2 faculty in the fall and informed that this is an opportunity to collect as a campus and make their programs stronger. Liz met with the group again which also included Malcolm Grothe. A few of the programs are reorganizing their curriculum to meet student needs and cost savings.

Personnel

Vice President of Instruction (VPI) Search - on-campus VPI candidates visits concluded yesterday. Cabinet will debrief with Rosie Rimando-Chareunsap when she returns. The campus community has until March 4th to provide online feedback. Rosie will meet with the search committee on March 8th. Ultimately, making a decision mid-March. Greg Dempsey will contact the candidates today to provide them with an update.

Vice President of Student Services (VSPP) Search – the first meeting of the VPSS search committee is this Friday – the meeting was delayed several times due to snow closures.

Professional Technical Education - Veronica Wade has been promoted from Dean to Executive Dean of Workforce Education. This was an equity issue with her counterparts at the other two institutions because she has doing the same work but receiving lower pay.

Labor Center - The Labor Center had a re-opening event on Friday.

Enrollment

Joyce Allen is not present today to provide an enrollment report. Liz Murata reported South is currently 23% enrolled for spring quarter.

Accreditation

The accreditation report was sent to the printer yesterday. A PDF version of the report will be posted at SouthNet within the next couple of days, which we will forward on to the commission and the accreditation evaluators. There was an accreditation meeting yesterday that was focused on the to-do's for the group as the visit approaches. There is still work to be done around campus engagement, awareness and preparedness for the visit. Congratulations to the campus for getting to this point.

WINTER EVENT PLANNING

Rosie Rimando-Chareunsap – Cabinet was asked to attend the following events:

March 7 - Budget Forum, 1:00-1:00 p.m., CAH107

March 13 - Forum and Listening Event with Cabinet, 1:00-2:00 p.m., RSB30

ACT Awards are currently accepting nominations, which are due on March 5. At the next working session, Cabinet members should come prepared to discuss their thoughts around their criteria for the nominations.

SPOTLIGHT PRESENTATION

Auto Tech Program Update

Kim Alexander – Kim displayed a PowerPoint and shared an overview of the upcoming construction to the Automotive Technology building.

- Capital Project Funding will provide more classroom space for Automotive Technology students.
- The goal is to have the Automotive Technology Center be prepped for future industry demands.
- It is important to update and advance the program and using the upgrade to attract new students.
- Construction will begin in fall 2019. Between summer and fall 2019, the current program and students will relocate to the TEC and Auto Body Collision buildings.
- Building Energy Metering, Energy efficiency, Intelligent buildings, sustainability info, building energy stimulation. Liz suggested Kim work with Alison Pugh, faculty in the BAS Sustainability Management program, to potentially bring the BAS students to the building site.
- Late spring, Karen Herndon will give a detailed presentation to President Cabinet which will include the projected costs of the project.

ANNOUNCEMENTS

Chancellor's Cabinet and District Leadership Updates

ASI and SEM Updates

No updates were provided.

DATA AND RESEARCH

SAI (Student Achievement Initiative)

Greg Dempsey postponed his presentation until more Cabinet members are present.

INFORMATION ITEM

Next Meeting

The next regular meeting is scheduled on Tuesday, March 12, 9:00 a.m. in the President's Boardroom, RSB30.

CORE THEMES

- Student Achievement
- Teaching and Learning
- College Culture and Climate
- Community Engagement and Partnerships

The meeting adjourned at 12:00 p.m.

Draft notes prepared by Danisha Rawlings 2/26/19

Notes edited by Wendy Nagasawa 4/6/19

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